

MY WORK.
CITY.

Senior Buyer

Help procure the City of Kelowna's future!

Join the City's Purchasing team and provide leadership and direction in the acquiring of over \$100 million in goods, services, and construction annually. Use your skills to provide superior customer service, effective negotiations, and outstanding technical knowledge. Your duties will include review detailed purchase requisitions, prepare and issue complex tenders and RFP's, market research, apply analysis and critical thinking as it pertains to procurement and the best outcomes for the City. You will determine and lead procurement strategy, facilitate evaluations, recommend contract awards and resolve post-award contract issues.

We are seeking an experienced public purchasing professional with a Supply Chain Management Professional (SCMP) or equivalent designation and a Business-related Diploma. Those without their designation may be considered and compensated at a lower rate of pay.

The City of Kelowna is a dynamic team of employees working together to make Kelowna the best mid-sized city in North America. Come work, play and live in Kelowna, a four-season destination and enjoy the many cultural amenities, direct access to exceptional mountain biking, water sports, skiing, golfing and Kelowna's easy connection to the world through our International Airport.

We offer career/professional development, progressive employment practices and a great work environment. This is a CUPE bargaining unit position that offers an hourly rate progressing from \$37.60 to \$40.09 per hour plus a competitive comprehensive benefits and pension package.

Apply online at kelowna.ca/careers by February 4, 2020

Applicants not contacted within three weeks of the competition closing date are thanked for their interest.